



## **SPARK LEARNING GRANT TIMELINE 2012-2013**

<b>September 2011</b>	<b>Call for Grants</b>
<b>October 19, 2011</b>	<b>Grant Workshop @ Service Center, 4:00 – 5:30</b>
<b>October 20, 2011</b>	<b>Grant Workshop @ CCMS, 4:30 – 6:00</b>
<b>December 9, 2011</b>	<b>Grant Application due to your Campus Principal</b>
<b>January 9, 2012</b>	<b>Grant Applications due to Curriculum Dept.</b>
<b>April 2012</b>	<b>Grants awarded–<i>Prize Patrol!</i></b>
<b>May 2, 2012</b>	<b>Grant recipients Orientation meeting</b>
<b>Aug. 2012- May 2013</b>	<b>Grants implemented</b>
<b>May 30, 2013</b>	<b>2012-13 Final Report due to campus Secretary</b> <i>(reports will be forwarded to Donna F. in the Curriculum Dept.)</i>

# GET A GRANT!

## SPARK Learning In Your CLASSROOM

### PURPOSE

The Bastrop Education Foundation (BEF) is offering BISD teachers and administrators the opportunity to apply for grants for innovative programs or projects to support higher levels of student learning. The grants must enhance student academic performance and support the objectives, goals, and initiatives of the Campus Improvement Plan.

### ELIGIBLE PROPOSALS

Eligible proposals include instructional programs, projects or activities scheduled to occur during the 2012-2013 school year that meet the selection criteria. Examples of previous grants awarded are located at [www.bisdtx.org/BEF\\_Grants](http://www.bisdtx.org/BEF_Grants). BEF funds are not available for personnel cost or travel expenses.

### AWARD OF FUNDS

Grants of up to \$1,000 will be awarded to programs or projects initiated by an individual educator. Grants of up to \$5,000 will be awarded to programs or projects initiated by campus teams, departments and the district itself. The number of awards will depend on funds available from BEF. The BEF reserves the discretion to make awards greater than \$5,000 for program proposals that by their nature (e.g. targeted to impact large numbers of students or are systemic in nature, serving students in more than one grade or school, etc.) may require greater funding to implement.

### APPLICATION PROCESS

Please submit BEF grant applications on or before December 9, 2011 to your campus principal. The principal will review your grant application to determine if it supports the goals addressed in the Campus Improvement Plan and turn in the approved application to the Curriculum Department by January 9, 2012.

### RESPONSIBILITIES OF GRANT RECIPIENT

- Make all purchases from grant funds in accordance with district policies and procedures
- Use the award for the purposed intended
- Fully implement the project and submit a final report to BEF at the completion of the project, but no later than May 30, 2013.
- Agree to share successful outcomes in staff development sessions.
- Agree to host site observations conducted by BEF
- Communicate with BEF on publicity related to the grant.