



Out-of-District Transfer Application  
2009-2010 School Year

**Authority for Data Collection:** Texas Education Code 21.08; Civil Action 5281, Section A  
**Planned Use of Data:** Administration of the transfer laws, rules and regulations.  
**Instructions:** **ALL requested information must be completed** in order to process transfers for students within the State of Texas.  
**Please print clearly.** For further information, contact the Equal Educational Opportunity Unit at (512) 463-9519.

STUDENT INFORMATION						
<b>Ethnic Code:</b>	1. <input type="checkbox"/> American Indian or Alaskan Native	2. <input type="checkbox"/> Asian or Pacific Islander	3. <input type="checkbox"/> Black, not Hispanic	4. <input type="checkbox"/> Hispanic	5. <input type="checkbox"/> White, not Hispanic	
Name of Student	Last	First	MI.	Date of Birth	Age	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
Student Social Security No.	/	/		<b>Grade of the 2009-2010 school year:</b>		
<b>Student Address</b>	Street Number	Street Name	Apt#	(No PO Box)	City	State, Zip Code
						Home Phone <b>(512)</b>

School district in which student resides:	School student would attend in that district:	County-District Number:
BISD Campus Requested:	Did student use a transfer last year? <input type="checkbox"/> Yes <input type="checkbox"/> No	District student attended in 2008-09

Student Lives with	<input type="checkbox"/> Mother	<input type="checkbox"/> Father	<input type="checkbox"/> Both	<input type="checkbox"/> Other
Father/Guardian Name (Last, First and Middle Initial)	Work Phone	Cell Phone	Email Address	
Mother/Guardian Name (Last, First and Middle Initial)	Work Phone	Cell Phone	Email Address	
Is Parent/Guardian a BISD Employee?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, give location:	

Was student ever enrolled in special programs?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Gifted and Talented	<input type="checkbox"/> Yes <input type="checkbox"/> No	Special Education
	<input type="checkbox"/> Yes <input type="checkbox"/> No	504 Program	<input type="checkbox"/> Yes <input type="checkbox"/> No	Bilingual – ESL
	<input type="checkbox"/> Yes <input type="checkbox"/> No	Other		

Reason for requesting a transfer \_\_\_\_\_

**This request is made with the full understanding of and agreement to the following conditions:**

1. If the classroom at the requested campus should become overcrowded, the transfer may be cancelled. This complies with District Policy FDB (Local).
2. Tuition of \$3,000.00 annually will be billed on a monthly basis, unless the parent/legal guardian is a full-time district employee.
3. Non-payment of tuition on a monthly basis can result in revocation of the transfer agreement and the student will be returned to the district of residence.
4. This agreement is for one school year only. A new application must be completed each school year.
5. Superintendent approval.

I understand that, if approved, the transfer is granted conditionally on student behavior, academic effort, and attendance, including tardies and that the transfer may be revoked. It is effective for one school year only. **I understand that transportation to the requested school is my responsibility.** I understand that falsification of information is a Class A Misdemeanor and can lead to legal action.

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

Please return by mail or in person to:  
Robert Washington, Student Service Coordinator  
Bastrop ISD  
906 Farm Street  
Bastrop, TX 78602

Created 3/10/09

**FOR DISTRICT OFFICE USE ONLY**

Date Received \_\_\_\_\_

Approved \_\_\_\_\_

Denied \_\_\_\_\_

\_\_\_\_\_  
Superintendent's Signature

# OUT-OF-DISTRICT STUDENT TRANSFER GUIDELINES

## 2009-2010

### Criteria for Considering Requests

1. If the classroom at the requested campus should become overcrowded, the transfer may be cancelled. This is in compliance with District Policy FDB (Local).
2. The student will be required to maintain an appropriate attendance record; positive conduct record; and satisfactory or above average citizenship grades, or the transfer may be revoked.
3. Tuition of \$3,000.00 annually will be billed on a monthly basis, unless the parent/legal guardian is a full-time district employee.
4. Non-payment of tuition on a monthly basis can result in revocation of the transfer agreement and the student will be returned to the district of residence.
5. This agreement is for one school year only. A new application must be completed each school year.
6. Superintendent approval.
7. Transportation will not be provided for ANY approved transfer.

If you have any questions, please feel free to contact the Student Service Department at 512-321-2292.