

**Minutes of Regular Meeting
The Board of Trustees
Bastrop Independent School District**

A regular meeting of the Board of Trustees of Bastrop Independent School District was held on **Tuesday, October 16, 2007**, beginning at 6:30 PM at the **Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas.**

MEMBERS PRESENT:

James Allen, President
Rene Barrientos, Vice-President
Karen Halladay, Secretary
Valerie Bullock
Glenn Peterson
Sophia Williams
Jim Mills

MEMBERS ABSENT:

None

OTHERS PRESENT:

Jodi Miller
Brad Pfluger
Rick Snell
Joe Cave
Gaye Cave
Lydia Torres
LaFaye Grimes
Alex Sellers
James Miller
Carolyn Laird
Marty Burger
Randy Wilson
Sonya Willis

ALSO PRESENT:

Roderick Emanuel, Superintendent
Betty Richardson, Asst. Supt. for Curriculum & Instruction
Karen Dooley, Asst. Supt. for Human Resources
Sandra Callahan, Chief Financial Officer
Donald Williams, Exec. Director of Community Services
Henry Gideon, Chief Operations Officer
Lori Gracey, Director of Instruction & Technology
Tessie Young, Director of Programs
Lacey Padgett, Director of Human Resources
Thomas Dowdy, Director of Maintenance
Shevis Moore, EMC/Safety Officer
Dr. Tamera Stark, Director of Community Programs
Bryan Doyle, Director of IT Services
Robert Washington, Director of Athletics
Al Gaines, Director of Child Nutrition
Sherri Gilmore, Director of Special Education
Terrell King, Bastrop High School Asst. Principal
Nancy Barrientos, Adm. Asst. to Superintendent
Diego Torres
Ashley Gadd
William Laird
Devan Laird
Jerry Acevedo
Cheryl Robinson

1. Opening, Presentations & Open Forum

A. Meeting Called to Order

President Allen called the meeting to order at 6:30 p.m. A quorum of Board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.

B. Pledge of Allegiance

Roderick Emanuel led the Pledge of Allegiance.

C. Pledge of Allegiance to the Texas Flag

Roderick Emanuel led the Pledge of Allegiance to the Texas Flag.

D. Opening Prayer

Valerie Bullock offered the opening prayer.

E. Open Forum

There were no requests to speak in open forum.

2. Public Hearing

A. Public Hearing on the 2007 School Financial Integrity Rating System of Texas (FIRST) Rating

Sandra Callahan presented information on the 2007 School Financial Integrity Rating System of Texas (FIRST) Rating. She reported that the report was for the 2005-06 fiscal year and is based on 21 indicators. Mrs. Callahan reviewed results of the key indicators and reported that Bastrop ISD received a final rating of Superior Achievement from the Texas Education Agency. President Allen asked for comments or questions. There being none, the Public Hearing was closed at 6:40 p.m.

3. Superintendent's Report and Board Discussion

A. Personnel Report

Information was provided to the Board. There was no discussion.

B. Financial Report

Information was provided to the Board. There was no discussion.

C. Curriculum Report

Betty Richardson presented an update on the Department of Curriculum and Instruction. Mrs. Richardson reviewed the newly implemented grades 5-8 teaching and learning plan. She explained that 25-30 staff members have been working hard on re-writing the curriculum. In addition, the Curriculum and Instruction Department is working on a K-4 ELA program evaluation, K-5 math textbook selection process and program evaluation, and 9-12 scope and sequence and content limits.

Mrs. Richardson reviewed BISD Programs. She explained that the focus for the 2007-08 school year would be Bilingual Education/ESL program improvements and Gifted and Talented program evaluation. Mrs. Richardson added that the district is focusing on training teachers in dual language. Mrs. Richardson reported that the bilingual/ESL program is currently serving over 1,000 students compared to 237 students last year. The GT program serves 940 students district wide.

Mrs. Richardson reviewed staff development opportunities for this year. She reported that staff attended 8 additional days of training this year, and 90-95% of teachers in the district attended the training on their own time. Mrs. Richardson reported that the curriculum and instruction department oversees campus leadership, and principals have been attending weekly trainings since the start of school. In addition, principals have been divided into groups and will be visiting each others' schools to see what they're doing that's working on each particular campus. Mrs. Richardson stated that principals would be making presentations to the Board in the upcoming months to share with the board what they are doing on their campus to improve academic performance.

Mrs. Richardson reported that the C&I department has also been working on the start-up of Genesis High School, P-16 partnerships, and E3Alliance with the Greater Austin Chamber of Commerce.

D. Operations Report

1. Update on Design and Construction Projects

Brad Pfluger presented a bond projects update. Mr. Pfluger reviewed the new stadium planning committee members and reported that the anticipated completion date for the stadium is fall of 2009. Mr. Pfluger then reviewed the scope description of the Performing Arts Center (PAC), which will be located adjacent to Bastrop High School. He reported that the PAC committee members have taken tours of some comparable facilities and have been meeting to discuss the planning and design of the facility. Mr. Pfluger stated that the facility being located in close proximity to the high school would be beneficial for overflow parking. The anticipated completion date for the PAC is fall of 2009 as well.

Shawn Connor presented a scope description for the new Cedar Creek High School. He reported that the new high school would have the capacity for 1500 students, which could later be expanded for 2,300 students. Mr. Connor reported that the new school would include four academic houses, smaller communities within the school. He explained that the houses would be collaborative learning areas where students and their teachers can build relationships.

Mr. Connor reviewed the new high school planning committee members and reviewed the work in progress, which includes meetings, tours, surveying of property, utility and traffic coordination with local authorities, and a traffic impact analysis. It was brought up that the board had previously discussed what programs would be at which campus. Mr. Gideon stated that the district is looking at “phasing the new school in” and will need to continue to look at programs that would be in place during the first phase of planning and what would come later when the Cedar Creek High School would be expanded. Mr. Emanuel reported that the NJROTC program is slated to stay at Bastrop High School at this time and that he believed that the board had been briefed on the education specs for this campus in a prior meeting; however he told board members that he would bring the education specs back for review. Mr. Connor reported that the anticipated completion date for the new high school is fall of 2010.

Mr. Gideon reported that the schematic designs for all projects would be brought to the Board at the next couple of board meetings. He encouraged feedback from the Board during the design process.

2. Oil and Gas Lease

Henry Gideon reported that the district has been approached by oil and gas companies about leasing the old Paige school properties for the extraction of minerals. After a brief discussion, the Board gave

Mr. Gideon the ok to work with the district's attorneys to develop an RFP in order to seek proposals to determine if this was something the Trustees would want to consider.

E. Communications/Community Services Report

1. Community Education Fall Update

Information was provided to the Board. Valerie Bullock commented that the Fall Community Education booklet looked great!

F. Athletic Report

1. Information on Transportation for Athletic Programs

Athletic Director Robert Washington reported that Durham Transportation has agreed to provide an athletic shuttle bus to transport students to golf, tennis and baseball programs. He added that Durham was in the process of hiring a driver. Mr. Washington reported that the cost should not be substantial, and the shuttle would be optional only – students would not be required to ride the shuttle. Superintendent Emanuel reported that he would like to build tennis courts at Bastrop High School for next year.

G. Update on NJROTC Program

Commander Cave presented a general overview of the NJROTC Program. He reported that there are currently 132 cadets enrolled in the program and much of the costs associated with the program are paid by the military. Commander Cave presented a wish list for the NJROTC Program, adding that he would like to be included in the budget process.

Mrs. Bullock commended Commander Cave and the NJROTC Program and added that she appreciates the students in this program participating in community events.

4. Consent Agenda

A. Consider Approval of Minutes of September 13 and September 18, 2007

B. Consider Approval of Resolution to Provide Certain Support to the Bastrop Education Foundation

President Allen asked if any member of the Board would like to pull any of the consent agenda items for closer review. Rene Barrientos moved and Sophia Williams seconded to approve the following consent agenda items as presented: the minutes of September 13 and September 18, 2007; and the Resolution to Provide Certain Support to the Bastrop Education Foundation.

MOTION CARRIED UNANIMOUSLY

5. Action Items

A. Consider Approval of Resolution for Nomination of Bastrop Central Appraisal District Board of Directors for 2008-09

Mr. Emanuel explained that Bastrop ISD has 2,175 out of 5000 votes for the Bastrop Central Appraisal District (BCAD) Board of Directors positions. President Allen opened the floor for nominations to the BCAD Board of Directors.

Glenn Peterson moved and Rene Barrientos seconded to nominate Wayne Meuth, Gene Sampson, Sr., Oscar Cassel and Jud Stahl for the 2008-09 BCAD Board of Directors. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

B. Consider Approval of CMAR Construction Contract with Bartlett-Cocke

Henry Gideon discussed construction contract negotiations with the three proposing vendors awarded projects at last month's meeting. He reminded the board that recommendations for awarding projects were based on selection criteria approved by the board which included pricing information. The pricing information as presented was and is an estimate as the district has neither designed any of the facilities planned, nor completed construction documents for bids, therefore the final numbers are to be determined. Mr. Gideon reminded board members that the district's RFP process, and subsequently the contract negotiation process was designed to keep the playing field reasonably fair when it comes to selecting construction managers for district projects. The goal of the district's efforts has been to maintain an "apples to apples" comparison when determining "best value" to the district taxpayers.

Mr. Gideon highlighted a few changes to the district's original contract draft. These included:

2.2.1 of Exhibit 1 to the AIA in which the language was changed from 15 days to 45 days. This section of the contract reflects the time the district will give contractors to develop the Guaranteed Maximum Pricing. Mr. Gideon felt 15 days was not long enough for bidding the construction documents and then evaluating the construction budget.

4.1.1. of Exhibit 1 to the AIA in which the district will allow specific lump sum amounts, with incremental payments made quarterly, for compensation of services during the design phase....this will be moneys deducted from the Construction Manager Fee.

5.1.1 of Exhibit 1 to the AIA in which the district has noted all Construction Manager fees as a percentage.

Valerie Bullock moved and Jim Mills seconded to approve the contract documents as presented between Bastrop ISD and Bartlett-Cocke for the construction of a Centralized Multi-Purpose Fine Arts Facility where Bastrop ISD will pay a CMAR fee of 3.0% based on the actual cost of work and to include pre-construction phase services. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

C. Consider Approval of CMAR Construction Contract with American Constructors

Rene Barrientos moved and Jim Mills seconded to approve the contract documents as presented between Bastrop ISD and American Constructors for the construction of a new high school where Bastrop ISD will pay a CMAR fee of 2.4% based on the actual cost of work and to include pre-construction phase services. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

D. Consider Approval of CMAR Construction Contract with Drymalla

Valerie Bullock moved and Rene Barrientos seconded to approve the contract documents as presented between Bastrop ISD and Drymalla for the construction of a Centralized Multi-Purpose Stadium where Bastrop ISD will pay a CMAR fee of 2.5% based on the actual cost of work and to include pre-construction phase services. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

6. Information Items

A. District-Wide Calendar

Information was provided to the Board. There was no discussion.

B. Enrollment

Information was provided to the Board. There was no discussion.

C. TASB Policy Update 81

Information was provided to the Board. There was no discussion.

D. Memorandum of Understanding between Bastrop ISD and Upstart

Information was provided to the Board. There was no discussion.

E. Property Tax Code 11.253

Information was provided to the Board. There was no discussion.

F. Superintendent's Charges, Priority Objectives, and Measures for 2007-2008

Information was provided to the Board. Mr. Emanuel stated that he would bring his measures to the Board next month.

G. Discuss Future Agenda Items

Jim Mills requested that staff survey peer districts on stipends paid for teachers with advanced degrees. President Allen would like for the district to talk to other school districts and get information on opening a new high school. In addition, he would like to get input from community members. Mr. Emanuel stated that he would bring the requested information in December.

7. **Adjournment**

There being no further business, the meeting was adjourned at 9:43 p.m.

Board Secretary

Board President