

**Minutes of Regular Meeting
The Board of Trustees
Bastrop Independent School District**

A regular meeting of the Board of Trustees of Bastrop Independent School District was held on **July 31, 2007**, beginning at 6:30 PM at the **Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas.**

MEMBERS PRESENT:

James Allen, President
Rene Barrientos, Vice-President
Karen Halladay, Secretary
Valerie Bullock
Glenn Peterson
Sophia Williams
Jim Mills

MEMBERS ABSENT:

None

OTHERS PRESENT:

Samantha Martinez
F. Cloud
Denise Guerrero
Cary Bauer
James Richardson
John Eaton
Mike Goebel
Jerry Acevedo
Lee Treadway
Brock Kovar
Kelly Doyle
Eric Churchill

ALSO PRESENT:

Roderick Emanuel, Superintendent
Betty Richardson, Asst. Supt. for Curriculum & Instruction
Karen Dooley, Asst. Supt. for Human Resources
Sandra Callahan, Chief Financial Officer
Donald Williams, Exec. Director of Community Services
Henry Gideon, Chief Operations Officer
Lori Gracey, Director of Instruction & Technology
Tessie Young, Director of Programs
Lacey Padgett, Director of Human Resources
Thomas Dowdy, Director of Maintenance
Jennifer Womack, Director of Curriculum & Assessment
Shevis Moore, EMC/Safety Officer
Dr. Tamera Stark, Director of Community Programs
Mike Benedict, Bastrop High School Principal
Terrell King, Bastrop High School Asst. Principal
Jinger Myers, Cedar Creek Elementary Principal
Dr. Laurie Bauer, Bastrop Middle School Interim Principal
Natalie Bennight, Bastrop Middle School Asst. Principal
Lora Hardway, Bastrop High School Asst. Principal
Nancy Barrientos, Adm. Asst. to Superintendent
Bryan Doyle, Systems Administrator
Blanche Underwood, Adm. Asst. – Community Services
Lauri Anzaldua, Communications Coordinator

1. Opening, Presentations & Open Forum

A. Meeting Called to Order

President Allen called the meeting to order at 6:30 p.m. A quorum of Board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.

B. Pledge of Allegiance

Glenn Peterson led the Pledge of Allegiance.

C. Pledge of Allegiance to the Texas Flag

Glenn Peterson led the Pledge of Allegiance to the Texas Flag.

D. Opening Prayer

Valerie Bullock offered the opening prayer.

E. Open Forum

1. John Eaton

Mr. John Eaton requested that a board member place on the agenda for next month a motion to post all materials that will be reviewed by the board on the BISD website the Friday prior to the monthly board

meeting and a motion to solicit questions from the audience on every significant agenda item discussed at all future monthly board meetings. He stated that some significant items would include the budget, capital expenditures, and district and school academic performance.

2. Richard Kindred

Mr. Kindred thanked the board for allowing students that had not passed the TAKS test to participate in the graduation ceremony in May. Mr. Kindred asked the district to be careful on how matters are addressed to students and asked that the board hold people accountable and get to the root of the problem. He concluded by stating that he was willing to help the district in any way that he can.

2. Superintendent's Report and Board Discussion

A. Personnel Report

Information was provided to the Board. There was no discussion.

B. Financial Report

1. Preliminary Investment Plan for Construction Fund – Unlimited Tax School Building Bonds 2007

Sandra Callahan reported that the district received proceeds of the District's Unlimited Tax School Building Bonds, Series 2007 on July 26, 2007. She reported that the bonds were sold at a true interest rate of 4.68% and \$59.37 million was invested. Mrs. Callahan stated that since the District is not projected to meet the arbitrage rebate exemption and any investment earnings in excess of 4.68% would be required to be rebated to the IRS, the preliminary investment plan for the Series 2007 Bonds is to utilize a Flexible Repurchase Agreement. Mrs. Callahan reported that the district's estimated investment earnings that will be available for capital improvements will be approximately \$3.7 million.

C. Curriculum Report

1. Update on Summer Tutorials and TAKS Testing Information

BHS Principal Mike Benedict updated the Board on the TAKS tutorials and TAKS testing. He reported that the high school offered 19 days of tutorials for students that needed to pass some portion of the TAKS test. Mr. Benedict gave a report to the Board on how many students showed up in July to take the exit level TAKS test and stated that TAKS results would be in around August 10th. Mr. Benedict went on to say that students that do not pass the TAKS test will have another opportunity to test in October. Mrs. Bullock asked how many of the 12 students that chose not to participate in commencement came back in July and tested. Mr. Benedict stated that he would gather that information for Mrs. Bullock, but noted that some of those students did come back and take the test.

D. Operations Report

1. Update on BHS Renovations & Additions Program

Steve McCleskey with Bartlett Cocke updated the Board on the BHS renovations and additions program. He reported that they have pulled out all of the stops to complete the job; however it will be right up to the wire on a few areas. Mr. McCleskey thanked the crews for working diligently and was confident that if the weather stays dry, everything would be completed by the start of school.

2. Update on Multi-Hazard Emergency Planning

Shevis Moore presented information on the districts' Multi-Hazard Emergency Operations Planning. He reviewed written district and individual campus plans. Mr. Moore reported that he would be working with Bastrop County and BISD principals next week on tabletop exercises.

Mr. Moore reviewed mandatory school drills, which now include severe weather and lockdown drills, and reported that drill reports must be submitted to the local fire department. Mr. Moore reported that Safety & Security Audits are complete and in finalization phase. The reports are due by August 2008. Karen Halladay complimented Mr. Moore on a job well done!

3. Revised Planning, Design, and Construction timeline for 2007 Bond Program Projects

Henry Gideon presented the Board with a revised planning, design, and construction timeline for the 2007 bond program projects. He explained that circumstances have changed and the beginning phase of the timeline would be flexible.

Betty Richardson presented phase two of the design process. Mrs. Richardson stated that the new high school would be a learning resource for our students and the district would look at equitable services and resources for all students. Mrs. Richardson reviewed types of spaces that our students need and stated that they may look at creating smaller spaces (pods) to put students together. She explained that this would allow for more collaboration and would help build relationships. Mrs. Richardson reviewed possible program offerings and added that she would like to include a distance learning center at the new high school. Mrs. Richardson stated that both high schools would have specialized programs at their campuses.

Mrs. Bullock asked when the Board would make a decision on naming the new high school. She cautioned against referring to the high school as Cedar Creek High School until a name has been decided upon. President Allen agreed and stated that naming the high school would be discussed further at the team building workshop next month. Mrs. Halladay would like to allow the community to give input on naming the new school. Mr. Gideon stated that there have been some community members that have expressed an interest

in being involved in the planning process. Superintendent Emanuel stated that the naming of the high school would be included on the September team building agenda.

E. Communications/Community Services Report

1. Update on District Employee Daycares

Donald Williams introduced Dr. Tamara Stark who oversees the daily operation of the districts' daycares. Dr. Stark updated the Board on the district employee daycares and reported that the district operates 3 daycares – 2 for BISD employees, and one for children of students that attend BISD schools. She stated that the employee daycares are located at Emile Elementary and Cedar Creek Elementary. Dr. Stark reported that an employee daycare is a great recruiting tool. Other benefits included assurance of safety and well being from a licensed facility, meals available from BISD Child Nutrition Program, staffed by BISD employees, and payroll deduction options. Dr. Stark reported that the Wee Bears Program allows teens to stay in school and is funded by grants; therefore, it is only open during school hours. She added that parents of Wee Bears children are not charged a fee due to grant requirements.

Dr. Stark reviewed statistics and reviewed the average cost of childcare in Bastrop County. Dr. Stark reviewed the daycares income statements for 06-07.

Dr. Stark presented a recommendation to combine the Emile daycare program and the Wee Bears Program to be more efficient, and continue the daycare at Cedar Creek Elementary. President Allen asked Dr. Stark to only discuss the employee daycares since the Wee Bears Program was not specifically included on the agenda. Superintendent Emanuel stated that this item would be brought back to the Board for further discussion at the August meeting.

3. Consent Agenda

A. Consider Approval of Minutes of June 19, June 26, and July 23, 2007

B. Consider Approval of Bids

1. Vehicle Fuel

C. Consider Approval of Identification Measures for the GT Program

President Allen asked if any member of the Board would like to pull any of the consent agenda items for closer review. Karen Halladay moved and Rene Barrientos seconded to approve the following consent agenda items: the minutes of June 19, June 26, and July 23, 2007; the contract for vehicle fuel to Petroleum Traders Corporation; and the identification measures for the GT Program as presented. KH moved and RB seconded to approve the consent agenda as presented.

MOTION CARRIED UNANIMOUSLY

President Allen called for a 5 minute recess at 7:59 p.m. the Board reconvened at 8:03 p.m.

4. **Action Items**

A. Consider Approval of Changes to the Bastrop ISD Student Code of Conduct

Karen Dooley presented the changes to the BISD Student Code of Conduct. Mrs. Dooley reported that legislative changes occurred this year regarding Chapter 37 of the education code that brought some additional changes to the Student Code of Conduct. Mrs. Dooley also reported that the Student Code of Conduct would be a separate booklet this year.

Valerie Bullock moved and Rene Barrientos seconded to approve the changes to the Bastrop ISD Student Code of Conduct as presented. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

B. Consider Approval of Revisions to TASB Policy EI (LOCAL) Regarding Certificates of Completion

Betty Richardson reviewed the recommended revisions to Policy EI (LOCAL). She explained that the way the policy was currently written was not consistent with the new graduation policy. President Bullock suggested using language from EI (LEGAL).

Valerie Bullock moved to modify TASB Policy EI to read “A student who completes all graduation requirements except for required exit-level examinations shall be issued a certificate of coursework completion. Karen Halladay seconded the motion. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

C. Consider Approval of CMAR Documentation and RFP Process

Henry Gideon reviewed CMAR documentation and RFP process including the recommended selection criteria. Mr. Gideon stated that the Board of Trustees was required to approve the process and selection criteria, as well as appoint an evaluation committee to review and evaluate proposals based on the approved selection criteria. This committee would include the Superintendent, Chief Operations Officer, Chief Financial Officer, Director of Maintenance, Bond Project’s Manager and the Purchasing Coordinator. In addition, President Allen stated that the districts’ legal counsel has recommended that two Board members serve on the Evaluation Committee. He added that the team of 8 would make the ultimate decision. President Allen asked for Board volunteers to serve on the committee. Rene Barrientos and Jim Mills offered to serve on the committee, and Valerie Bullock volunteered to fill in as a committee member if needed.

Glenn Peterson moved to appoint Rene Barrientos and Jim Mills to serve on the Evaluation Committee to review and evaluate proposals based on the approved selection criteria. Mr. Peterson further moved to appoint Valerie Bullock to serve as an alternate on the committee. Sophia Williams seconded the motion. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

Rene Barrientos moved and Glenn Peterson seconded to approve the CMAR Documentation and RFP process as presented. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

D. Consider Approval of Additional Teaching Position at Bastrop High School

Karen Dooley stated that Bastrop High School requested the addition of one teaching position that would be funded by the High School Allotment and would provide a full-time teaching position in the credit recovery lab.

Valerie Bullock moved and Rene Barrientos seconded to approve the additional teaching position at Bastrop High School. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

5. Information Items

A. District-Wide Calendar

Information was provided to the Board. There was no discussion.

B. Bastrop ISD Athletic Handbooks

Information was provided to the Board. There was no discussion.

C. TASB Policy Update 80

Information was provided to the Board. There was no discussion.

D. Revisions to TASB Policy FNG (LOCAL)

Information was provided to the Board. There was no discussion.

E. Property Casualty Renewal

Information was provided to the Board. There was no discussion.

F. Resolutions Exempting Ad Valorem Taxes

Information was provided to the Board. There was no discussion.

G. Discuss Future Agenda Items

Supt. Emanuel thanked the Board for allowing him to change the date of the July meeting. He added that he would like to bring an agenda item back to the Board asking them to consider changing future July meetings to the last Tuesday of the month instead of the third Tuesday.

Karen Halladay asked for a discussion on other possible locations for the fine arts center at the August meeting.

Mr. Emanuel invited Board members to join him in welcoming new teachers on August 7th at the BHS 9th Grade Academy at 8 a.m.

6. Closed Session

The Board of Trustees on July 31, 2007, beginning at 8:30 p.m. convened into closed session in accordance with the Texas Open Meetings Act.

A. Personnel Discussion (551.074)

1. Genesis High School Principal Position
2. Bastrop Middle School Principal Position
3. Superintendent's Evaluation

7. Action Resulting from Closed Session

The Board of Trustees reconvened from closed session at 10:22 p.m. on July 31, 2007.

Glenn Peterson moved and Jim Mills seconded to approve hiring James Richardson as Principal for Genesis High School. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

Glenn Peterson moved and Jim Mills seconded to approve hiring Dr. Laurie Bauer as Principal for Bastrop Middle School. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

Karen Halladay moved that the Board approve the contract, as presented in Closed Session, between the Board and the Superintendent, and authorize the President and Secretary to sign the contract on behalf of the Board. Rene Barrientos seconded the motion. President Allen asked the Board for comments or discussion. There being none, President Allen called for a vote.

MOTION CARRIED UNANIMOUSLY

8. Adjournment

There being no further business, the meeting was adjourned at 10:26 p.m.

Board Secretary

Board President