

**Minutes of Regular Meeting
The Board of Trustees
Bastrop Independent School District**

A regular meeting of the Board of Trustees of Bastrop Independent School District was held on **Tuesday, June 16, 2009**, beginning at 5:30 p.m. at **the Bastrop ISD Service Center, 906 Farm Street, Bastrop, Texas 78602.**

MEMBERS PRESENT:

John Eaton, President
Johnny Sanders, Vice-President
Sophia Williams, Secretary
James Allen
Ty McDonald
Glenn Peterson
Jim Mills

MEMBERS ABSENT:

None

OTHERS PRESENT

Ruth Felix
Brad Hambleton
Sheena Patterson
Jennifer Long
Libby Moorefield
Nancy Hartke
Evelyn Weilert
Sheri George
Jolene Wells
Tanya Jackson
Robert Howe
Donna Slocum
Angelita Garcia
Kris Lautenschlager
Roswill Mejia
Rebecca Campos
Kirk Wilkie
Wendy Williams
Richard Templeton
Marshall Parker
Georgia Thomas
Mary Helen Gonzalez
Crystal Bartsch
Rene DeLoach
Carrie Briggs
Patty Montgomery

ALSO PRESENT:

Roderick Emanuel, Superintendent
Betty Richardson, Asst. Supt. for Curriculum & Instruction
Barry Edwards, Asst. Supt. for Human Resources
Sandra Callahan, Chief Financial Officer
Henry Gideon, Chief Operations Officer
Donald Williams, Ex. Director of Communications
Sherri Gilmore, Ex. Director of Special Education
Thomas Dowdy, Director of Maintenance
Jennifer Womack, Director of Curriculum & Assessment
Tessie Young, Director of Programs
Gerald Perry, Director of Athletics
Shevis Moore, EMC/Safety Officer
Allison Murray, Foundation/PIE Coordinator
Mark Willoughby, Bastrop High School Asst. Principal
James Matthews, Bastrop High School Asst. Principal
Melissa Lautenschlager, Science Specialist
Bryan Doyle, Director of IT Services
Nanci Stobaugh, Director of Special Education Coop
Richard Battle, Bluebonnet Elementary Principal
Lauri Anzaldua, Communications Coordinator/Webmaster
Albert Gaines, Director of Child Nutrition
Dr. Celina Estrada-Thomas, Bastrop High School Principal
Martin Conrardy, Bastrop High School Assoc. Principal
Terrell King, Bastrop High School Asst. Principal
Jenae Hill, Social Studies Curriculum Coordinator
Nancy Barrientos, Adm. Asst. to Superintendent
Tara Masters
Latreese Cooke
Ella Williams
Bill Gumbert
Kim Delgado
Jody Tollett
Kirby Campbell
Sara Clayton
Donald Roberts
Cherry Flower
Brenda Jones
Patricia Zimmerman
Jennifer Gill
Shellie Campos

Brandi Brewer
Holly McBeth
Esau Rodriguez
Charlton Powell III
Jerry Acevedo

Fay Billingsley
Mary Rodriguez
Sandra Ballard
Sheri Wallace
Surba Ramos

1. Opening, Presentations & Open Forum

A. Meeting Called to Order

President Eaton called the meeting to order at 5:30 p.m. A quorum of Board members was present. The meeting was duly called and notice of this meeting was posted in accordance with the Texas Open Meetings Act.

B. Pledge of Allegiance

Glenn Peterson led the Pledge of Allegiance.

C. Pledge of Allegiance to the Texas Flag

Glenn Peterson led the Pledge of Allegiance to the Texas Flag.

D. Opening Prayer

Glenn Peterson offered the opening prayer.

E. Student Speaker on Character Education Trait for June- Honor

President Eaton introduced Tristan Gideon, an 8th grade National Honor Society member, a student athlete and 7th grade Outstanding Math Student at Bastrop Middle School. Tristan spoke to the Board on the Character Education Trait for June – Honor. Tristan concluded his speech by saying “For me, honor in a man’s character, is doing what is right when no one is looking.”

F. Open Forum

1. Jolene Wells

Bastrop Education Foundation President Jolene Wells invited board members to participate in this years’ Taking Care of Bidness Fundraiser on September 21st at Baxter’s. Ms. Wells thanked board members for their fundraising efforts last year.

Allison Murray updated the board on the Foundation’s work over the past year. She reported that the Bastrop Education Foundation had a successful year of fundraising, and due to the efforts, they were able to award 21 grants to BISD teachers totaling approximately \$80,000. Mrs. Murray thanked the Bastrop Sportsmen’s committee for raising over \$70,000 at their annual banquet. She also reported that the BEF honored 30 Bastrop High School students and their mentors at the BEF Rising Star’s Banquet. Mrs. Murray thanked the board for making the BEF’s work possible

2. Sherri George

Sherri George asked the board to reconsider the start time of board meetings. She stated that the new start time of 5:30 p.m. would make it impossible for her, and many other parents that work in Austin to attend the meetings. Ms. George asked the board to consider the community that they represent and change the meeting time back to 6:30 p.m.

3. Latreese Cooke

Latreese Cooke stated that her last child recently graduated from high school and she wanted an opportunity to thank Superintendent Emanuel for all that he’s done for BISD. Ms. Cooke also thanked Joni Groom and

Julie Barron for making a difference in her children's lives. She added that it truly takes a community to raise a child. Ms. Cooke wished the district much success and thanked the Board of Trustees for their support and for staying firm regarding the graduation policy.

Superintendent Emanuel presented James Allen & Ty McDonald with a plaque for being elected to serve on the BISD Board of Trustees.

President Eaton pulled up Item 3A.

A. Curriculum Report

1. Report on Preliminary TAKS Scores for 2008-2009

Jennifer Womack made a short presentation on how state assessment ties into accountability. She reviewed the components of assessment, eligibility for assessment, and participation in assessment. Mrs. Womack reviewed the indicators for accountability and explained what indicators are evaluated for different grade levels. In addition, Mrs. Womack reviewed the student groups that are evaluated as well as the minimum size requirements.

Mrs. Womack presented information on a new feature for 2009 which is the Texas Projection Measure (TPM). She reported that this feature projects whether a student is likely to pass the TAKS tests in a particular future grade. Mrs. Womack reviewed the methodology for determining a student's TPM status. In addition, there is an exceptions provision which may be used to ramp up from Academically Unacceptable to Acceptable or from Academically Acceptable to Recognized. Mrs. Womack stated that she would bring the second part of the presentation to the board in August.

Mrs. Womack reviewed preliminary TAKS scores for 2008-2009. She reiterated that the scores are preliminary at this point and include all students that were tested. Mrs. Womack reported that accountability ratings would be out on August 1st. Johnny Sanders asked if the district was prepared to make any predictions on accountability ratings and Mrs. Womack stated that she was not prepared to make any predictions at this time. When asked why Austin and some other area districts have made predictions, Mrs. Richardson stated that BISD does not have the sophisticated software like the larger districts have adding that the formulas are very complicated.

2. Public Hearing on the 2009-2010 Budget

A. Public Hearing

CFO Sandra Callahan opened the Public Hearing on the 2009-2010 budget at 6:13 p.m. She reported that the district begins their fiscal year in July and the budget must be adopted in June. Mrs. Callahan reminded the board that the Governor has not signed the finance bill yet, but the indication is that HB 3646 will be in effect for 2009-2010. She also explained that as of today, we are on version 2 of the state aid template and the revenue information included in the General Fund Proposed Budget is the latest information available. Mrs. Callahan went on to say that the budget would be adopted

with the information available this evening and should things change, a budget amendment would be presented. She added that this is common practice in a legislative year.

Mrs. Callahan reviewed the 2009-10 proposed budget assumptions. She reported that the budget was based on an ADA of 8,902 students and an average daily attendance of 8,238. Mrs. Callahan reported that the budget includes \$1,000 increases for teachers, nurses, counselors and librarians, a \$250 increase in advanced degree stipends, a 2% increase of 1% adjusted mid-points for administrative/professional support, and 3% of 1.5% adjusted mid-point for auxiliary salaries.

Mrs. Callahan reviewed staffing requests for 2009-2010. She reported that the only way for the district to get more state money is if enrollment is increased. Mrs. Callahan reviewed M&O tax rate history and debt service tax rate history. She reported that the district would be selling bonds this summer.

Mrs. Callahan reported that the estimated 2009-2010 total fund balance would be at 13.6%, just under the 15.0% policy goal. Mrs. Callahan reported that the district was still working on how stimulus money would be spent, adding that the district may be getting additional stimulus monies. She also reported that the district did not receive the grant from the Texas Department of Agriculture for the coolers at two schools; however the district would be asking the board for approval this evening to purchase a cooler for Bastrop Intermediate School and if approved, \$26,985 would need to be added to the Food Service budget. Mrs. Callahan reported that the tax rate would be adopted at the September meeting.

Mrs. Callahan asked for comments or questions. Mr. Mills asked if the budget includes a Director of Career and Technology position. Mrs. Callahan answered yes. Mr. Sanders had a question on pay raises and asked who was considered an “administrator”. Mrs. Callahan referred him to page 17 of the budget book. President Eaton commented that if the Governor vetoed HB 3646 it would put the district in a financial dilemma to cover the pay raises. Mrs. Callahan stated that the budget could be approved and make all pay raises contingent on the approval of HB 3646. There being no further comments or questions, the Public Hearing was closed at 6:34 p.m.

B. Consider Approval of Pay Grade System with Annual Salary Adjustments

Jim Mills moved and Glenn Peterson seconded to approve the 2009-2010 pay grade system with annual salary adjustments as presented contingent on the final approval of HB 3646. President Eaton asked for comments or questions. There being none, President Eaton called for a vote.

MOTION CARRIED UNANIMOUSLY

C. Consider Approval of 2009-2010 Teacher Pay Scale

Glenn Peterson moved and Jim Mills seconded to approve the 2009-2010 teacher pay scale and stipends as presented contingent on the final approval of HB 3646.

President Eaton asked for comments or questions. There being none, President Eaton called for a vote.

MOTION CARRIED UNANIMOUSLY

D. Adopt the 2009-2010 Budget for General, Debt Service, Food Service and State Technology Funds

Glenn Peterson moved and Johnny Sanders seconded to approve the 2009-2010 budgets as presented with all pay raises contingent on the final approval of HB 3646. President Eaton asked for comments or questions. There being none, President Eaton called for a vote.

MOTION CARRIED UNANIMOUSLY

3. Superintendent's Report and Board Discussion

B. Financial Report

Information was provided to the Board. Mrs. Callahan reviewed May 2009 data measurement charts. She reported that ADA and enrollment trends were very similar to last year. Mrs. Callahan reported that the district received the Preliminary School FIRST Rating and received a Superior rating. She added that there would be a Public Hearing on the School FIRST Rating in September.

C. Personnel Report

Information was provided to the Board. There was no discussion.

D. Operations Report

1. Update on Construction Projects

Information was provided to the Board. There was no discussion.

2. Update on Transportation

Information was provided to the Board. Henry Gideon reported that Durham School Services has withdrawn their proposal for student transportation services. Mr. Gideon presented a Resolution which indicated the withdrawal of the proposal from Durham School Services and the selection of Petermann Southwest L.L.C. to provide student transportation services for the district.

Mr. Gideon introduced Mr. Richard Templeton, Vice-President of Business Development & Operations with Petermann Southwest. Mr. Templeton reported that Petermann would be ready to go on July 1st with no interruption of service. Mr. Templeton thanked the district and the Board of Trustees for the opportunity. Peter Settle, President of Petermann reported that this is a family business that was started in 1921. Mr. Settle stated that Petermann has the best driving team in the Texas school bus business, as well as the best buses and best training. He promised the board that Petermann would do a great job for the district.

President Eaton pulled up action item C for consideration.

C. Consideration and Possible Adoption of a Resolution Rescinding the Selection of Durham School Services, L.P., to Provide Student Transportation Services for the District, made by the Board on April 21,

2009, Selecting the Next “Best Value” Proposer, and Authorizing the Superintendent to Negotiate and Execute a Contract for Such Services

Johnny Sanders moved and Glenn Peterson seconded to adopt a written resolution in the form provided to the Trustees, rescinding the selection of Durham School Services, L.P., to provide student transportation services for the district based upon Durham’s withdrawal of its proposal, selecting Petermann Southwest L.L.C., the next “best value” proposer and authorize the Superintendent to negotiate and execute a contract for such services as provided therein. President Eaton asked for comments or questions. There being none, President Eaton called for a vote.

MOTION CARRIED UNANIMOUSLY

The board took a break at 6:48 p.m. They reconvened at 6:55 p.m.

4. Consent Agenda

A. Consider Approval of Minutes of May 15, May 19 and June 1, 2009

B. Consider Approval of Bids

1. **BHS Yearbook #2009-20**
2. **Printing Services for “The Communicator” Renewal**
3. **Fire Control Systems Inspections & Services Renewal**
4. **Financial Audit RFP #2008-22 Renewal**
5. **Grounds Maintenance RFB #2008-23 and #2009-05 Renewal**
6. **BMS Girls Volleyball Apparel & Equipment RFB #2009-15**
7. **Athletic-Student Insurance RFP #2009-18**
8. **Kitchen Equipment RFP #2009-21**

C. Consider Approval of Change in Plan Document for 403(b) Plan

President Eaton asked if any member of the Board would like to pull any of the consent agenda items for closer review. Superintendent Emanuel pulled item 4-B8. President Eaton called for a motion. James Allen moved and Jim Mills seconded to approve the following consent agenda items as presented: the minutes of May 15, May 19, and June 1, 2009; the contract for the printing and binding of the BHS Yearbook for the 2009-2010 school year to Walsworth Publishing Company; the renewal of the contract for printing services of The Communicator to the Bastrop Advertiser; the contract for fire control systems inspections and services to JM Electronic Engineering for the period of June 2009 through June 2010; the contract for the financial audit to West, Davis, and Col, LLP for the 2008-2009 fiscal year; the grounds maintenance contracts be renewed to Hewitt’s Lawn Service for BHS, BHS West, Genesis, Gateway/Transportation, CCMS, CCIS, CCE, RRE, BBE, LPE, BMS and BIS and Renfro’s Lawn Care for Mina and the Service Center; all low bids for BMS volleyball as presented; the contract for Student-Athletic Insurance and Catastrophic Insurance for 2009-2010 in the amount of \$22,828.00 to The Brokerage Store; and the change in the Plan Document for the 403(b) plan as presented.

MOTION CARRIED UNANIMOUSLY

4-B8. Consider Approval of Bid – Kitchen Equipment RFP #2009-21

Mr. Gideon reported that Bastrop Intermediate School has a critical need to replace their cooler, and since the grant was not awarded for the cooler and there

will be no stimulus funds available, money for the cooler would be added to the 2009-2010 food service budget. He added that Cedar Creek Elementary could wait until the next fiscal year for a cooler.

Johnny Sanders moved and Jim Mills seconded to award the bid for the walk-in cooler/freezer at Bastrop Intermediate School to Pasco Brokerage, Inc. President Eaton asked for comments or questions. There being none, President Eaton called for a vote.

MOTION CARRIED UNANIMOUSLY

5. Action Items

A. Consider Approval of 2008-2009 Budget Amendments

Sandra Callahan asked the board to consider approval of 2008-2009 amendments to the general fund and food service budgets. She reported that the majority of the general fund budget amendment was a TRS accounting entry. Mrs. Callahan stated that the 2008-09 general fund budget used approximately \$2 million from fund balance. Mrs. Callahan reported that the food service budget amendment resulted from an increase in food costs this year and a small increase in food service revenues.

Glenn Peterson moved and Jim Mills seconded to approve the 2008-2009 budget amendments as presented. President Eaton asked for comments or questions. There being none, President Eaton called for a vote.

MOTION CARRIED UNANIMOUSLY

B. Discussion and Consideration of an Ordinance Authorizing the Issuance of Bastrop Independent School District Unlimited Tax School Building bonds, Series 2009 and Resolving Other Matters Incident and Related Thereto

Bill Gumbert with BOSC, Inc. reviewed the preliminary financing plan for selling \$38.35 million unlimited tax school building bonds, series 2009. Mr. Gumbert reviewed the district's 2007 bond program where voters approved the issuance of \$97,720,000 of bonds. He reported that the district has completed one bond sale from the 2007 bond program and has \$38,350,000 of remaining bonds to be sold.

Mr. Gumbert reported a current interest rate of 4.71%, and said that by moving ahead with the sale now, the district would see a savings of approximately \$10 million. Mr. Gumbert stated that the district continues to have some additional debt capacity.

Mr. Gumbert reviewed the outstanding unlimited tax debt service bonds and summary of assumptions. He reported that the Series 2009 Bonds are assumed to be sold utilizing a fixed interest rate of 5.50%. Mr. Gumbert added that he assumes the Series 2009 bonds will qualify for additional Existing Debt Allotment State funding assistance beginning in 2009-2010. He stated that based upon the assumptions included with this analysis, the District is projected to receive an

additional \$2.75 million. He added that both instructional and non-instructional facilities qualify for EDA state funding assistance.

Mr. Gumbert reviewed a preliminary timetable for selling the bonds. He stated that all items would be completed to sell the Series 2009 Bonds by July 10th, and he would monitor the marketplace and sell the bonds when most appropriate. Mr. Gumbert added that the district must receive the proceeds from the sale of the bonds on or prior to August 21, 2009.

James Allen moved and Sophia Williams seconded to approve the Ordinance Authorizing the Issuance of Bastrop Independent School District Unlimited Tax School Building bonds, Series 2009 and Resolving Other Matters Incident and Related Thereto. President Eaton asked for comments or questions. There being none, President Eaton called for a vote. Jim Mills abstained.

MOTION CARRIED 6-0-1

6. Information Items

A. Update on Summer Leadership Institute

President Eaton reported that he attended the president's courses at the Summer Leadership Institute and his mission is to work to shorten the board meetings.

B. Proposed 2010 Bastrop Central Appraisal District Budget

Information was provided to the Board. There was no discussion.

C. TASB Policy Update 85

Information was provided to the Board. There was no discussion.

D. TEC 44.0331 Purchasing Cooperative Fees Report

Information was provided to the Board. There was no discussion.

E. Information on Training School Boards for High Performance

Information was provided to the Board. Superintendent Emanuel reported that the BISD Board of Trustees was invited to apply to the second cohort of Reform Governance in Action, a program which is designed to meet the needs of Texas mid-urban school districts. He added that the program is a 13 month study and there is no cost to the district. President Eaton asked board members to read over the materials and let the Superintendent know if they are interested in applying and participating in the study. He added that it would require a significant investment of time.

7. Closed Session

The Board of Trustees, at 7:28 p.m. on Tuesday, June 16, 2009, convened into Closed Session in accordance with the Texas Open Meetings Act.

A. Discussion on Duties of a Board Member (551.074)

B. Discussion on Transportation Improvement Project (551.072)

8. Action Resulting from Closed Session

The Board reconvened from Closed Session at 7:53 p.m. on Tuesday, June 16, 2009. There was no action resulting from Closed Session.

9. Adjournment

There being no further business, the meeting was adjourned at 7:53 p.m.

Board Secretary

Board President